



Dear Colleagues,

As a measure to protect all those involved in our programs, the BC Wrestling Association is promoting a new system that allows volunteers to get your Criminal Record Check with a Vulnerable Sector Search online. To minimize any inconvenience associated with this process, the BC Wrestling Association is now registered with mybackcheck.com and will require volunteers within BC Wrestling registered programs to complete a background check through this mybackcheck.com online service, or through your community police station. This online method for completing criminal record checks is a service provided by BackCheck, Canada's largest provider of pre-employment background checks.

This is an alternative to driving to the local police station; myBackCheck.com allows registered programs and registered coaches to complete their check from the comfort and convenience of their own home, with results delivered to the Association within one business day. Register your program today to have your required program coaches begin their check. Simply visit www.backcheck.net/bcwrestling and follow the simple steps to complete your criminal record check online. Please note that there is a \$25 plus GST processing fee for the check. If you have any questions or need further information, contact Tim Spindlove at 1.866.455.5837.

One great benefit of this service is that myBackCheck.com also allows individuals to share their completed check multiple times with their children's school, their church, potential employers, or anywhere else they may volunteer or require a check.

Please note that it is a BCWA policy that the registered team head coach must complete a criminal record check. It is the club/program responsibility to ensure that other volunteers who are working with children/athletes in their program are screened for the athletes & members protection.

Please also note that this is not a compulsory requirement for your association to use this service, it is simply a way to make the process as simple as possible for your volunteers.

If you would like more information about this program, contact the BC Wrestling at 604.737.3092 or info@bcwrestling.com

myBackCheck.comTM

Order • Store • Manage & Share your background check

Email: start@mybackcheck.com

Toll free: Toll free: 1.877.455.6699



Account Setup Process: Program/Club

I'm a president/administrator of a wrestling program/club. How do I register?

Registering your program/club with myBackCheck.com is easy! It can be done by clicking on the following link:
www.backcheck.net/mybackcheckaccountrequest

Once we receive the account setup forms, myBackCheck.com will contact you to provide you with usernames and passwords to access your account. It's that easy!

If the member's program/club is covering the cost of the checks, please review the following instructional video on how to invite a coach/volunteer to complete a check:

www.backcheck.net/mybackcheck/organizationexperience

Please note that the myBackCheck account has to be set-up by the president/administrator of your program/club, and access to Criminal Record Check results will be provided only to each program/club president or administrator.

Account Setup Process: Coach/Volunteer

My program/club is signed up with a my-BackCheck account. How do I invite a candidate to complete a check from my account?

There are two options:

1. If the member's program/club is covering the cost of the checks, you will be invited to complete your check by the club administrator.

Please review the following instructional video on how to complete a check:

www.backcheck.net/mybackcheck/individualexperience

2. If the individual is paying for their check, please refer them to the following link:

www.backcheck.net/bcwrestling

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